

6th October 2022

Dear Parent / Carer,

#WeWillExplore Trip to Sherwood Pines Forest – 14th October 2022 7:30 am – 4.00 pm.

We are pleased to write and confirm your students place on the upcoming school trip to Sherwood Pines and would like to provide you with the final joining instructions for this trip.

What to bring and wear

As we are visiting the forest and will be in the outdoor environment most of the day, we are advising students to have the following:

- **Flat shoes or trainers** that are suitable for uneven terrain. Students are advised not to wear open toed footwear or have a heel.
- **Waterproof coat**
- **Layered clothing**, during the day the weather may fluctuate, therefore having layers that students can remove or add will allow them to remain comfortable and not get hot/cold. Student do not need to be in school uniform for this trip.
- **Hat and gloves**
- **Backpack**, students will be responsible for their belongings throughout the day and are advised to have a sensible backpack for carrying round
- **Pen and pencil**, we have a series of activities which will require students to write. Therefore, bringing their pencil case or as a minimum a pen and pencil is required.
- **Packed lunch (including drinks)**, details outlined below.

Food on the day

Students are advised to bring a packed lunch and drinks to last them the full day. There will not be an option on site at Sherwood Pines Forest for purchasing food and drinks, which means all items must be taken with them. If your student is entitled to Free School Meals these will be provided by school, and you should have already indicated this requirement on the permission slip when booking the trip.

Arrival and Departure

Please ensure that students are at school and ready to board the coaches for a 7:30 am departure to Sherwood Pines. Coaches will be parked at **Westend Drive entrance**, and students will be informed of their coach number beforehand. The coaches will aim to be back at OIEA at 4:00 pm for student drop off. If you require any further details or the trip please email me at slaing@oiea.co.uk.

Yours Faithfully



Dr S Laing

#WeWillExplore Project Lead

OIEA Vision

*Believing that outstanding education transforms lives
Persisting until we succeed*