

Risk Assessment – Living with COVID-19 Academies

(please note this is a live document and regular updates/changes may be needed following government advice, please amend accordingly)

Title of risk assessment	Living with COVID-19 Academies	Date of Assessment	01.04.22
Name of Assessor	Sean Mitchell, Health & Safety Officer Louisa Sharpless Compliance Manager	Location	All Academies
Who may be affected?	Staff, Pupils, contractors and Visitors		
Description of activities	Varied activities within an educational setting – Primary, Secondary and post 16		
Additional Guidance used for this risk assessment and for academies to refer to.	Living safely with respiratory infections, including COVID-19 - GOV.UK (www.gov.uk) People with symptoms of a respiratory infection including COVID-19 - GOV.UK (www.gov.uk)		
Academy Action	Download document Read through and add any additional hazards and/or controls Complete below and date		

Hazard	Who can be harmed	Existing Controls and Working Practices	Initial Risk Rating (S x L = Total)			Additional Controls	Final Risk Rating (S x L = Total)			Actions (Who, Due Date)
			Severity	Likelihood	Total		Severity	Likelihood	Total	
Risk of contracting covid	Staff, pupils, visitors, and contractors	All staff and pupils advised as per government guidance to stay at home if they have symptoms of a respiratory symptom or high fever or feel unwell to stay at home and minimise contact with other people.	2	4	8					NS
		Continue to get vaccinated, encourage good hygiene and keep schools ventilated to minimise the risk								NS
Risk of contracting the virus through lack of infection control, cleaning	Staff, pupils, visitors, and contractors	Encourage good hygiene by washing hands regularly.	2	3	6	Separate RA in place for contractors.				NS
		Anti-bacterial gel to be used as a secondary measure and provided in communal prominent areas In workshops areas handwashing is preferable if this not practicable non-alcohol gels are used in D&T								NS

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		<p>workshop areas, the school ensures when purchasing non-alcohol-based hand gels ensure they claim to kill 99.99% of viruses and bacteria. Schools refer to GL344 guidance for D&T.</p> <p>Small children and pupils with complex needs are provided with assistant to clean hands if needed. Skin friendly wipes are also used for those who may have any skin conditions. - check with local supplier.</p> <p>PPE is distributed to staff who provide intimate care for pupils and for cases where a pupil becomes unwell with covid symptoms. PPE provided for staff when working children or young persons who cough, spit or vomit. Lidded bins are used throughout the academy.</p> <p>Academy uses isolation room for anyone displaying Covid symptoms until they can be sent home. Schools follow cleaning guidance from Hand contact surfaces, Frequent cleaning is increased especially for touch surfaces and equipment.</p>								<p>LYA/TM</p> <p>NS</p> <p>NS</p>
Risk of contracting the virus through local outbreaks	Staff pupils	<p>Advice is followed from Director of Public health/ LPHT and Regional directors and the outbreak management plan is used which may re introduce the following;</p> <p>Additional testing for SEND and/or Alternative provision schools</p>	3	3	9					
Risk of contracting the virus due to Lack of Ventilation	Staff and pupil	<p>Where possible in occupied spaces windows are open for natural ventilation regularly, and without any discomfort</p> <p>If it is windy, cold or raining then it may not be practical to fully open the windows/vents, however they remain open as far as reasonably possible without causing discomfort.</p> <p>Poor ventilated areas are assessed before use and steps are taken to introduce fresh air flow.</p> <p>Carbon dioxide monitors to be used to ensure no areas of the school have elevated levels of carbon dioxide.</p>	3	2	6	Academies (that have received air filtering units) to use to where areas of high carbon dioxide readings				<p>NS</p> <p>NS</p> <p>LYA</p> <p>LYA</p>

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Staff related absence resulting in low numbers of staff to operate	Staff/ SLT/ Pupils/ Catering and cleaning staff	<p>SLT to provide contingency planning when school have a reduced number of staff in place.</p> <p>Academies to be bring in supply staff to cover absence if needed.</p> <p>Only essential task is carried out where there are staff shortages</p> <p>If kitchen must close, emergency sandwiches can be bought from local supermarkets on day and parents informed that pupils would need packed lunches following on from then or academy externally sourced lunch(sandwiches) provided for pupils entitled to free meals.</p> <p>In the event of significant staff absence, the principal will review the viability of school remaining open.</p> <p>The Head Teacher will consult with follow normal protocols as mentioned, If school is to be closed, then this will be communicated to staff and parents via email, letter, PLMR, and the school website.</p>	3	3	9					SLT
Risk of transmitting the virus to vulnerable groups including expectant mothers/CEV	Staff and Pupils	<p>CEV pupils and staff follow all the advice outlined in this risk assessment.</p> <p>Separate HCP/RA in place for those with medical needs.</p> <p>Expectant mothers have a separate risk assessment in place and is regularly reviewed.</p> <p><u>RCOG/RCM guidance on coronavirus (COVID-19) in pregnancy is</u> referred to as part of the expectant mother risk assessment.</p>	3	4	12					NS
Contracting Covid from staff or pupil displaying symptoms of COVID 19 or a positive test	Staff and pupils	<p>It is recommended that staff and pupils are advised not to attend school if they have symptoms of a respiratory infection, an elevated temperature or feel unwell.</p> <p>If a child is waiting to be collected, they are moved to an isolated room if appropriate for age of the child, windows in the room are opened for ventilation.</p> <p>If a child cannot be isolated, they are moved to an area which is at least 2 metres away from others.</p>	2	3	6					NS NS

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		<p>If the child needs the bathroom, it is separate from others and cleaned and disinfected before being used by anyone else.</p> <p>Schools no longer complete contact tracing this is completed by NHS test and trace.</p> <p>Where pupils are self-isolating or have to self-isolate due to being positive with covid remote learning is provided.</p>								LYA
Additional stress or poor Mental health due to COVID	Staff and Pupils	The schools provide a variety sources for staff and pupils who may suffer from anxiety and/or poor mental health due to covid.	3	3	9					NS/LYA

Acknowledgements & Signatures

Risk Assessor: By signing this risk assessment, I acknowledge my responsibility as the Risk Assessor for conducting this risk assessment.

Management: By signing this risk assessment, I acknowledge my responsibility as the department management for reviewing and approving this risk assessment and communicating controls and any improvements to staff.

Risk Assessor Name and Signature

Sean Miller, Health & Safety Officer
Louisa Sharpless Compliance Manager

Date:

01.04.22

Manager Name and Signature:

Nia Salt

Date: 01.04.2022

Review date: April 2023 or as and when the guidance changes

Guidance

Severity of Harm from this Hazard

- Total Estimated Risk = Severity x Likelihood
- Hazards with significance factors equal to or greater than 16 or a Severity Rating of 4 or 5 warrants the use of additional controls and an action plan that has been reviewed

Score

Severity / Consequence

Effects

1	NEGLIGIBLE	Negligible injury or health implications with no treatment or first-aid only. .
2	MINOR	No-Lost Time Injury(ies) and no chronic effects, but treatment beyond first aid may be required.
3	MODERATE	Person suffering Lost Time Injury, RIDDOR, hospital treatment or job restriction/business affected by outbreak
4	SERIOUS	Illness resulting in time off work long term/ill health
5	MAJOR	Fatality

Likelihood of Potential Exposure to this Hazard

Score	Definition
1	Little or no chance of occurrence; would require an extraordinary combination of factors for the situation to result.
2	Not likely to occur in normal circumstances
3	Possible when additional factors are present but otherwise unlikely to occur.
4	Such an event is known to have occurred and is likely to re occur.
5	Almost inevitable that an incident would result / occurs frequently

Risk Rating		Severity / Consequence				
		1. Negligible	2. Minor	3. moderate	4. Serious	5. Major
Likelihood	1. Very unlikely	1	2	3	4	5
	2. Unlikely	2	4	6	8	10
	3. Possible	3	6	9	12	15
	4. Likely	4	8	12	16	20
	5. Probable	5	10	15	20	25

Rating Bandings		
Low risk (1-6)	Medium Risk (8-12)	High Risk (15-25)
Continue, but review periodically to ensure controls remain effective	Continue, but implement additional reasonably practicable controls where possible and monitor regularly	STOP THE ACTIVITY- Identify new controls. Activity must not proceed until risks are reduced to a low or medium level